

Food Standards Scotland (FSS) Outcomes Report

1 Purpose of the paper

- 1.1 The outcomes report is intended to give information to the Board on the progress or trends of indicator data under each of FSS's six strategic outcomes. These indicators are intended to be updated on a six-monthly basis and run over the course of the 3-year corporate plan. Indicator data from 2015 to 2016, the FSS's first year of operation has been used (where possible), as a baseline. The Outcomes Report until 30th September 2020 is attached at Annex A.
- 1.2 The Board is asked to:
 - **Discuss** the trends in the indicator data under each of the six FSS corporate outcomes;
 - **Note** the following; the measures on pages 13 and 14, written warnings and formal enforcement notices, have been impacted by COVID-19 related capacity issues and these measures have not be reported as standard.

2 Strategic Aims

- 2.1 This work supports an FSS overview of the progress or trends of indicator data under each of the six FSS corporate outcomes.

3 Background

- 3.1 The report has been altered since the last report in November 2019 following discussions around displaying 3 years of data for better analysis of the measures.
- 3.2 The Scottish Government (SG) National Performance Framework Team provided guidance to FSS on what makes a good indicator. In particular they advised that the indicators used should be important to the people of Scotland, be practical, minimise undue burden to collect and are straightforward to interpret trends.
- 3.3 The report is not intended to duplicate more comprehensive analysis and progress reports on individual projects, strategies or performance reports that will already be scheduled for presentation to the Board.
- 3.4 The Board is asked to discuss going forward the potential for further change to the Outcomes Report and consider the validity of the current measures.

4 Discussion

- 4.1 The Board is asked to discuss the outcome report and trends in the indicator data attached in Annex A. A narrative is provided within the report to explain the direction of travel for the data and the source of the data for the indicators used. The supporting narrative now appears as explanatory notes on pages 23 and 24.

4.2 The Board will wish to note that work has started on the new corporate plan for 2021-24. This will identify Key Performance Indicators linked to our new strategic outcomes and goals. As part of this work, the Executive is reviewing the information provided in this current report to assess whether it will continue to be relevant and appropriate for future reporting purposes.

5 Identification of risks and issues

5.1 The Board should note that there are some areas which have been adjusted since the printing of the report and this will be highlighted as we progress through.

6 Conclusion/Recommendations

6.1 The outcome report is intended to give information to the Board on the progress or trends of a selection of indicator data under each of the six FSS corporate outcomes. These indicators are intended to be updated on a six-monthly basis and run over the course of the 3-year corporate plan.

6.2 The Board is asked to:

- **Discuss** the trends in the indicator data under each of the six FSS corporate outcomes; and
- **Provide any comments** on the visual presentation of the outcomes report.

For queries contact:

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ANNEX A – SIX MONTHLY OUTCOMES REPORT – 30 SEPTEMBER 2020