

Note of Teleconference

Friday March 4th

On the call:

Katherine Goodwin – FSS Communications and Marketing Manager
Alastair Dougall – SG Media Planning and Buying Framework Manager
Tommy McPhelim – Procurement Shared Services

Background

The requirement for the media buying requirement from FSS has been delayed due to the data requirements of the Framework to support a duration contract called off from the framework. As a new entity, FSS has no real historic data from suppliers to price against and they are finding it difficult to generate the data to meet the framework requirement.

Discussion

The issue was discussed and it was agreed that FSS would approach the SG marketing unit (Roger Goldie) to seek permission to use their historic data for the purposes of allowing FSS to proceed. FSS will, if approved, insert the SG into its tender document. This would satisfy the mechanisms within the framework and allow FSS to receive a price from the suppliers. FSS would insert the data and forward to procurement shared services for issue to the framework tenderers. (Afternote – on 4th March SG stated by e-mail that they were happy to support this arrangement).

It was also agreed that the tender would proceed with a PQR of 70:30 in favour of quality.

T McPhelim
Procurement Shared Services

