

Take Annual Leave when Suspended from Duty

If you're absent from duty on suspension (paid or unpaid), the policy on annual leave continues to apply for the duration of your absence.

You can take annual leave. This will be paid at your normal rate of pay.

All the requirements and expectations on taking annual leave apply. You should discuss and request annual leave in the normal way with your manager, or HR shared services where appropriate.

Annual leave accrued, but not used, in the leave year will be lost.

Carry over and excess payments

Suspension from duty is not considered a reason to increase the normal carry over limit. Nor does such absence alter existing policy on payment for excess annual leave.

Public and privilege holidays

You will be considered to have taken the public and privilege holidays that occurred during your absence.