Please note you should only type in yellow cells. Type shown in italics is for illustration purposes.
Actual criteria, weightings and data will vary from project to project.
Additional tenders can be added by inserting THREE columns per submission between existing tenders e.g. Tender 1 and
Tender 2 and copying the formula. Repeat in both the Price and the Price and Quality Combined worksheets.

Project Weighting for Quality | 70%

Enter Tenderer's name on Instructions worksheet

Quality / Example of Quality Criteria	Section Weighting %	Question Weighting	The Media Shop Score (out of 4)	Score as a percentage	Question Weighted Score	Section Weighted Score	Carat Score (out of 4)	Score as a percentage	Question Weighted Score	Section Weighted Score	Spirit Media Score (out of 4)	Score as a percentage	Question Weighted Score	Section Weighted Score	Republic of Media Score (out of 4)	Score as a percentage	Question Weighted Score	Section Weighted Score
GENERAL UNDERSTANDING	30%					15.00				22.50				15.00				22.50
Q1 *General Understanding*		100%	2	50.00%	15.00		3	75.00%	22.50		2	50.00%	15.00		3	75.00%	22.50	
Q2		0%		0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
Q3		0%		0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
EXPERIENCE AND EXPERTISE	10%					7.50				10.00				5.00				7.50
Q4 *Experience and Expertise*		100%	3	75.00%	7.50		4	100.00%	10.00		2	50.00%	5.00		3	75.00%	7.50	
Q5		0%		0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
Q6		0%		0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
OPERATIONAL PROPOSAL	60%					45.00				45.00				30.00				60.00
Q7 *Operational Proposal*		100%	3	75.00%	45.00		3	75.00%	45.00		2	50.00%	30.00		4	100.00%	60.00	
Q8		0%		0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
Q8		0%		0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
						0.00				0.00				0.00				0.00
Q9				0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
Q10				0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
Q11				0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
						0.00				0.00				0.00				0.00
Q12				0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
Q13				0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
Q14				0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
						0.00				0.00				0.00				0.00
Q15				0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
Q16				0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
Q17				0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
						0.00				0.00				0.00				0.00
Q18				0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
Q19				0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	
Q20				0.00%	0.00			0.00%	0.00			0.00%	0.00			0.00%	0.00	

N.B Weightings must total 100 for all the section and all the questions per section

N.B. If you insert rows within each section the formula should update automatically but if you add the row at the bottom of each section you
will have to amend the formula manually to include the scores for the inserted row(s).