

To: All Heads of Service  
Cc: REHIS, SFELC, SoCoEH

10 June 2016

Ref; FSS/ENF/16/008

Dear Colleague

### **FSS Intelligence Gathering Questionnaire 2016**

Further to the recent letter from Geoff Ogle, Chief Executive, which introduced the new Food Standards Scotland Audit Policy and explained that a more strategic analysis of all local authorities would be carried out, please find attached an intelligence gathering questionnaire for completion.

The questionnaire is more detailed this year as the intelligence gathered will be used to better inform our audit focus and on-site visits as appropriate as such your co-operation in returning the completed questionnaire by Monday 4<sup>th</sup> July is greatly appreciated.

This letter, together with those from Geoff Ogle, and the questionnaire will be published on our website. Should you have any queries or concerns about the completion of this questionnaire please contact Graham Forbes on 01224 285192 or [graham.forbes@fss.scot](mailto:graham.forbes@fss.scot) or email to [LAaudit@fss.scot](mailto:LAaudit@fss.scot)

Yours sincerely

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