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OPEN DATA PUBLICATION PLAN

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VERSION HISTORY

Version no.	Date	Description of Changes
1.0	08/09/2016	Initial Draft – Tigan Daspan
2.0	05/10/2016	Review and addition - Susan Pryde
3.0	19/12/2017	Updated timelines – Tigan Daspan
4.0	19/06/2018	Review and update to reflect changes in Data Protection Legislation (DPA 2018 and GDPR) – Tigan Daspan
5.0	26/07/2019	Review and change of Version Control system to reflect initial date of issue and date of revision, as opposed to scheduled date for revision.
6.0	01/09/2020	Update of Objective and change of Approver/SIRO

TABLE OF CONTENTS

1.0	INTRODUCTION.....	4
2.0	SCOPE.....	4
3.0	OBJECTIVE	4
4.0	PRIORITIES.....	5
5.0	LEGISLATION AND POLICY CONTEXT.....	6
6.0	DATASET PUBLICATION SCHEDULE	7

1.0 INTRODUCTION

Food Standard Scotland's (FSS) vision as outlined in our strategy to 2021 is "To create a food and drink environment in Scotland that benefits, protects and is trusted by consumers." Our information supports us to:

- Protect the public from risks to health which may arise in connection with the consumption of food;
- Improve the extent to which members of the public have diets which are conducive to good health; and
- Protect the other interests of consumers in relation to food.

Information in FSS comes in many forms and is held in a variety of formats. To maximise the potential benefit from our information, we are committed to The Scottish Government Digital Strategy with a vision of a Scotland which makes its public data open by default and freely available for others to reuse to deliver better public services.

2.0 SCOPE

This Open Data Publication Plan covers data that FSS publishes on Scotland's Aquaculture site, on our website – <https://www.foodstandards.gov.scot/publications-and-research/open-data-portal> and on any future Open Data portal. The data comes under [Open Government Licence 3.0](#).

3.0 OBJECTIVE

The Scottish Government Open Data Strategy defines open data as "data that is easily discoverable, accessible to anyone and able to be freely used, re-used and redistributed by anyone. Open data is data made available, via the internet, in an electronic format which supports its ready re-use, and with open licensing which allows its reuse."¹

FSS share this vision and we are committed to:

¹ Scottish Government Open Data Strategy: <https://www.gov.scot/publications/open-data-strategy/>

- Expand the current FSS metadata standard format into a Metadata Catalogue housed within the SCOTS environment by 31 March 2021
- Identify and publish one off data sets and time series data sets linked to Freedom of Information (FOI) requests received from 2017 to 2020 by 31 March 2021
- Publish a further **20** datasets in 3- star or above format on FSS Open Data Portal by 30 September 2021
- Publish **10** spatial datasets on FSS Open Data portal or other partner portals by 31 March 2022
- Procure and develop an Open Data infrastructure that can host 4 star and above open datasets (URIs and Linked data) on open source platform or using a software as a service by 31 March 2022.
- Continue to publish our Shellfish data on [Scotland's Aquaculture Website](#)
- Continue to provide data at 'one star' (PDFs) or 'two star' (Excel spreadsheet) on our website for non – IT specialist users where it is convenient to the user to do so or in the case of historic data that is only available in PDF format.

4.0 PRIORITIES

Building good relationship and partnership with key organisations with similar data publication remit will be central to the publication of FSS open data. The release of data by FSS will be governed by the relevant statutes and policies – **see section 5.0**

In identifying and reviewing data to be released as open data, we shall aim to:

1. Identify data of most interest to the public – public interest value driven release
2. Use Scottish Government [Digital First Service Standard](#) to assess progress in making more of our data open on an annual basis
3. Anonymise the data or release parts of it where the data contains personal or commercially sensitive data
4. Promote transparency around any charging – e.g. provision of an additional service which adds value to the data

5. Adapt what has worked for others that is relevant, realistic and achievable to publish
6. Ensure datasets identified for release are captured in our Information Asset Register/Open Data Register
7. Promote more widely the benefits of using our open data as a driver for innovation, growth and transparent governance
8. Encourage wider re-use of the data that we publish by releasing our data in a timely and frequent manner
9. Ensure a consistent data standard e.g. format (Sir Tim Berners-Lee: The '[Five Star](#)' Schema), metadata, discoverability
10. Involve senior management to give a strong steer and leadership on open data and adopt a holistic approach across all departments to ensure that the publication of open data is not restricted to data owners or the IT/Digital teams.

5.0 LEGISLATION AND POLICY CONTEXT²

We will publish our open data to comply but not limited to the following statutes and policies:

[Scottish Government Open Data Strategy 2015](#)

- December 2015: Open Data Publication Plan published on your website
- December 2017: all data published in a format of 3* or above

[Freedom of Information \(Scotland\) Act 2002 \(FOISA\)](#)

- The right to ask for information held by a Scottish public authority
- Enforced by the Scottish Information Commissioner

[Environmental Information \(Scotland\) Regulations 2004 \(EIR\)](#)

- Requests for environmental information may be verbal
- Enforced by the Scottish Information Commissioner

² Open Data Resource Pack <http://www.gov.scot/Resource/0048/00483760.pdf>

Data Protection Act 2018 and General Data Protection Regulation (GDPR)

- 6 data protection principles for the protection of personal data.

INSPIRE (Scotland) Regulations 2009

- Standards for publishing spatial datasets within 34 data themes
- Discovery – view – download

Re-use of Public Sector Information Regulations 2015

- Information available for re-use under an open licence at marginal or no cost

Scotland's Open Government Action Plan: 2018-2020

- Increase the amount of Scotland's information in official statistics published as public information
- Make information easier to find, understand and reuse

6.0 DATASET PUBLICATION SCHEDULE

The datasets published on FSS Open Data Portal are listed in the [Open Data – Release Metadata Register](#)

7.0 COMPLETED OBJECTIVES

S/No	Objectives	Due Date
1	Develop an FSS metadata standard format and list of open data on SCOTS	31 August 2017
2	Establishing a cross office technical group to help develop our metadata standard	31 August 2017
3	Developing a governance process to agree for the release of FSS data as open data and as part of our digital transformation plan	30 December 2017
4	Developing a governance process to agree for the release of FSS data as open data and as part of our digital transformation plan	30 December 2017
5	Publish our Open Data Publication Plan on our website by	30 December 2017
6	Convert 5 datasets and publish on FSS Open Data Portal in a format of 3-star in compliance with Sir Tim Berners-Lee 'Five	31 January 2018

S/No	Objectives	Due Date
	Star' Deployment Scheme for open data	
7	Identify a further 10 dataset to publish in a format of 3-star or above on FSS Open Data Portal, or on a Scottish Government or Other Government Departments' (OGD) dedicated open data publication portal or site	30 September 2018
8	Identify a further 30 datasets in 3- star or above format to be published on FSS Open Data Portal	30 September 2019