To: Heads of Food Service.
        Lead Food Officers.

15 July 2020

FSS/ENF/20/008

Dear Colleague

Upgrade of the Scottish National Database ('SND') to SND 2.3

An upgrade to the SND Portal will be carried out over the weekend of 18th and 19th July 2020, and will be available to use on Monday 20th July 2020.

This upgrade provides:

- New functionality to allow the creation, modification, and archive of Import and Export records for any registered or approved Food Business Establishment in SND.

- Two new dashboards to browse Import and Export records.

- An updated SFEAR Food Law Compliance report that now includes a measure for Food Law Broad Compliance.

- Updates to User Management to allow SFEAR and Import / Export functions to be assigned to specific SND users.

The SND User Manual accompanying this letter provides further information and guidance on the use of SND 2.3. This copy of the SND User Manual replaces all previous issues.

There are no specific actions required before using SND 2.3 but SND Administrators are asked to carry out regular housekeeping checks on the user accounts in each Local Authority, ensuring that any accounts that are no longer used are deleted.

A further upgrade to SND is expected soon to introduce the SFEAR report 'Inspections Due and Achieved'.

If you have any questions or require further assistance please contact me, using the contact details provided below, or contact MacLaren West at support@maclarenwest.co.uk.

Yours sincerely

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