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Heads of Service.

Lead Food Officers.

REHIS

SFELC

20 December 2017

ENF/17/025

Dear Colleague

Scottish National Database Project (Update)

I am writing to provide a further update on the work of the Scottish National Database (SND) Project.

Implementation

Firstly many thanks to all the Local Authorities (LAs) who have successfully connected to the SND. This has been a significant project and there are now over 85% of LAs connected, which sets Scotland up on a strong basis with regards to having the appropriate infrastructure to meet our legal obligations in terms of food law and delivery on the commitments of the FSS Regulatory Strategy.

My colleague Robin White and I will also be providing an update to SMT at FSS on the progress with implementation and this will be followed by a presentation to the FSS Board on the 17 January 2018

Portal and Dashboard Suite

Very good progress is being made on the construction of the portal and dashboard suite for SND and we intend to have this available to all users early in the New Year for use and also feedback on its functionality.

For the initial rollout of the portal we intend to have 2 nominated users per LA, there is however no prescribed limit and should you wish to add additional users more can be added once the system is in operational use.

In this regard, I would be obliged if you can provide the name and contact details for 2 designated users for your LA. Please send these details directly to snd@maclarenwest.co.uk.

Next steps and Development

With reference to ENF/17/007 and the project implementation plan for SND we intend to form a Development Group, consisting of Local Authority representatives, with the function of governance of the SND and further assessing how the data can be used to influence objectives, standards and priorities on a national level.

In addition, with the FHIS data now been collected via SND, we have included in our Business Plan for 2018/19 the creation of a Scottish platform and it is intended this will be hosted on the FSS website. Further information on this project will be also issued in the New Year. LAs should in the meantime continue to use the FHIS UK platform until further notice.

With respect to further development of SND, this will be taken forward by the Development Group, although I can confirm that GIS capability will also be added in 2018 which we anticipate will be a significant step forward with regards to enhanced data visualisation for analysing trends on a national and local level.

The General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679)

Many of you will be aware that the new GDPR comes into force on 25 May 2018. In preparation for this we have sought advice from the relevant Scottish Government departments and also the Information Commissioner's Office (ICO) and as a result have updated the privacy impact assessment for SND, with respect to the new obligations under GDPR

Based on the advice from the ICO it is likely that a small amount of the information collected by SND will be classed as personal data under the requirements of GDPR. As a result the privacy impact assessment has identified that a Data Sharing, Exchange and Processing Agreement will now be necessary. A copy of the agreement and the updated privacy impact assessment will be issued to each Local Authority in the New Year.

Training Events

With regard to feedback and user training on the functionality of SND, I can also confirm we intend to hold 2-3 stakeholder training events (provisionally set for March 2018), which will also include refresher training on UKFSS for any LAs who wish it. Further information will be issued on the training events in due course.

In the meantime, should you wish any further information regarding the Scottish National Database, the GDPR implications, or the forthcoming stakeholder events, please contact me or my colleague Robin White, Project Manager.

Yours sincerely

Bryan Campbell
Senior Enforcement Manager