

**From:** [Name]  
**Sent:** 14 September 2018 09:42  
**To:** [Name]  
**Cc:** [Name] [Name] [Name]  
**Subject:** Animal Feed - Price Discount Methodology

Hi [Name],

Hope you are well.

The ITT was issued on the basis of the tenderers being able to use their commercial judgement in offering their price. We did seek legal advice but my thoughts at that time were the commercial evaluation had the potential to be extremely complex and therefore raise greater risk of challenge.

However, in the last 24 hours, we have investigated possible ways to introduce a compliant multi Lot discount evaluation methodology as per your wish to have it included.

We have come up with an evaluation methodology that offers tenderers the option to submit discounted rates and remain compliant with the Regulations – we are reviewing currently and finalising to make sure the wording is clear and transparent. My intention is to issue an amendment today to capture the new commercial evaluation process as well as some minor amendments following recent questions from tenderers. In accordance with the Procurement Regulations, the tender closing date will have to be extended. I propose to extend the closing date until next Tuesday (25<sup>th</sup> September) to allow tenderers time to digest the new information. It is therefore likely to have a further knock on effect to the procurement timetable as we proceed.

Are you content that I proceed on this basis. Give me a call (or I'm in the Dee office today) if you wish to discuss.

Regards

[Name]

**[Name]**  
Central Government Procurement Shared Services – **Scottish Procurement**  
The Scottish Government  
5 Atlantic Quay  
150 Broomielaw  
Glasgow G2 8LU  
[Telephone Number]



**From:** [Name]  
**Sent:** 13 September 2018 10:53  
**To:** [Name]  
**Cc:** [Name] [Name] [Name]  
**Subject:** RE: Privacy Impact Assessment

Thanks [Name]. Given previous experience of Veterinary tenders the multiple lot discount was very beneficial. I am also unclear on the response as it claims we as purchaser did not request discount where I recall specifically requesting it. Can procurement colleagues please clarify ASAP as we do not have much time to tender close if we are to offer a clarification

Thanks

[Name]

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([www.blackberry.com](http://www.blackberry.com))

**From:** [Name]  
**Date:** Thursday, 13 Sep 2018, 10:47 am  
**To:** [Name]  
**Cc:** [Name] [Name] [Name]  
**Subject:** RE: Privacy Impact Assessment

Thanks [Name]

I am referring you to Procurement colleagues on this issue. This is not something I am able to comment on as it concerns specific procurement requirements and I understand that Legal was involved.

[Name] – can you please reply to [Name]? Many thanks

Regards

[Name]  
Food Standards Scotland  
[Title]  
Pilgrim House, Old Ford Road, Aberdeen, AB11 5RL  
[Telephone Number]  
[\[Name\]@fss.scot](mailto:[Name]@fss.scot)  
[www.foodstandards.gov.scot](http://www.foodstandards.gov.scot)



**From:** [Name]  
**Sent:** 13 September 2018 10:44  
**To:** [Name]  
**Subject:** RE: Privacy Impact Assessment

Thanks for this [Name]. Some interesting stuff here and I will come back with further points but can you explain the answer to the 4th from last question re discounted lots as I was quite explicit about this.

Thanks

[Name]

Sent with BlackBerry Work  
([www.blackberry.com](http://www.blackberry.com))

**From:** [Name]  
**Date:** Thursday, 13 Sep 2018, 9:54 am  
**To:** [Name]  
**Subject:** FW: Privacy Impact Assessment

[Name]

As request, please see attached.

Regards

[Name]  
Food Standards Scotland  
[Title]  
Pilgrim House, Old Ford Road, Aberdeen, AB11 5RL  
[Telephone Number]  
[\[Name\]@fss.scot](mailto:[Name]@fss.scot)  
[www.foodstandards.gov.scot](http://www.foodstandards.gov.scot)



**From:** [Name]  
**Sent:** 10 September 2018 15:59  
**To:** [Name]  
**Cc:** [Name] [Name] [Name] [Name] [Name]  
**Subject:** RE: Privacy Impact Assessment  
**Importance:** High

Good afternoon [Name]

Hope the audit is going well. Thank you for your response to the clarification question below, I have now discussed the outstanding questions with [Name] who has reviewed my draft comments and provided updated responses where required. I have also now uploaded the responses onto PCS. I have attached the updated master list so that you have a copy with all the responses for your records.

I aim to have the ITT amendment out by COP tomorrow, Wed am at the very latest.

If you require anything else please do not hesitate to contact me 😊

Kind regards

[Name]

[Name] [Title] | Scottish Procurement Commercial Directorate (SPCD) | Central Government Procurement Shared Services (CGPSS)  
7<sup>th</sup> Floor | 5 Atlantic Quay | 150 Broomielaw | Glasgow | G2 8LU | [Telephone Number] |  
Email: [\[Name\]@gov.scot](mailto:[Name]@gov.scot)

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<https://www.savealife.scot/>



How we protect your Data [Privacy Notice](#)

**From:** [Name]

**Sent:** 10 September 2018 12:55

**To:** [Name] [Name] [Name]

**Cc:** [Name] [Name] [Name]

**Subject:** RE: Privacy Impact Assessment

[Name]

We are carrying out Privacy Impact assessments for all our services, including feed delivery.

Regards

[Name]

Food Standards Scotland

[Title]

Pilgrim House, Old Ford Road, Aberdeen, AB11 5RL

[Telephone Number]

[\[Name\]@fss.scot](mailto:[Name]@fss.scot)

[www.foodstandards.gov.scot](http://www.foodstandards.gov.scot)



**From:** [Name]

**Sent:** 10 September 2018 12:29

**To:** [Name] [Name]

**Cc:** [Name] [Name] [Name]

**Subject:** Privacy Impact Assessment

**Importance:** High

[Name]

In [Name] and [Name] absence, see below one of the questions raised:

Clause 14 – Are FSS carrying out Privacy Impact Assessments in relation to the Services ?

Can FSS please confirm if the intention is to conduct a Privacy Impact Assessment for this service. I note that under Schedule 9 of the terms and conditions, there will be some level of personal data processed by the future Service Provider.

See below the link to the SG guidance on PIA in respect of the new Data Protection laws.

<http://saltire/my-workplace/it-and-information-management/data-protection/Pages/data-protection-impact-assessment.aspx?pageid=1b1c1db2-bf3e-47ec-b60b-ffb0f02244eb>

I would appreciate an urgent response.

Kind regards

[Name]

[Title] | Central Government Procurement Shared Services (CGPSS) | 5 Atlantic Quay, 150

Broomielaw, Glasgow, G2 8LU | [Telephone Number] Email: [\[Name\]@gov.scot](mailto:[Name]@gov.scot)

SG Privacy statement - <https://www.gov.scot/Resource/0053/00538869.pdf>

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