

EPC SPEND OVER £500

<u>DEPARTMENT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>	<u>SUPPLIER</u>	<u>DESCRIPTION OF SPEND</u>
<u>April</u>				
Food Safety Science & Surveillance	Misc Travel	546.00	NORTHLINK FERRIES	Return ferry trip to Shetland for Namibian visit
Corporate Services	Telecommunications	685.54	WWW.DAISYGROUPLIC.	ADSL2 Line rental and installation charges for Pilgrim House.
		<u>1,231.54</u>		
<u>May</u>				
Board	Other Services	588.00	PAYPAL AVDEPARTMEN	Payment for the additional support provided during the SFAC meeting in March - AV Department
Corporate Services	Telecommunications	617.44	AMAZON SVCS EUROPE,SAR	50 Blackberry Covers for FSS
Corporate Services	Postage/Courier Costs	624.91	FEDEX UK LTD	Various Parcel Deliveries for School Resources
Senior Mgt Team	Job Related Training	654.00	GOVERNMENT KNOWLEDGE L	Strategic Planning in the Civil Service Workshop Fee for Deputy CEO
Board	Office Equipment	669.52	THE GLASGOWS GROUP	FSS Board Name Tent Cards
Corporate Services	Office Equipment	899.00	WWW.JOHNLEWIS.COM	Purchase of a new fridge in Pilgrim House to replace the broken one on the 4th floor.
Corporate Services	Computer Equipment	1,485.60	WWW.MISCO.CO.UK	2 x APC SMART - UPS RT BATTERY
Corporate Services	Postage/Courier Costs	1,806.78	FEDEX UK LTD	Various Parcel Deliveries for School Resources
Board	Minor Purchases	2,235.02	PAYPAL AVDEPARTMEN	Microphones purchased for use during the FSS Board Meetings
Corporate Services	Computer Equipment	2,285.40	WWW.MISCO.CO.UK	1 x APC Smart - UPS RT 5000VA 230V
		<u>11,865.67</u>		
<u>June</u>				
Veterinary Mgt	Hotel Accommodation	500.00	JURYS INN	Two night stay for two people for work purposes in Aberdeen
Communications	Minor Purchases	595.00	R H A S S	Tickets for the RHS June 2015
Corporate Services	Hotel Accommodation	624.00	BEST WESTERN HOTELS	Stay in York for three people, two nights for meetings and training
Intelligence, Incident & Delivery	Misc Travel	653.90	NORTHLINK FERRIES	Overnight return ferry travel to Shetland. Passenger and car for audit visits being carried out by Javier Amigo
Communications	Minor Purchases	849.00	R H A S S	Tickets for the RHS June 2015
Corporate Services	Hotel Accommodation	1,137.90	PREMIER INN	Accommodation for two staff for four nights. Training in Bath
Intelligence, Incident & Delivery	Other Services	1,431.15	APEX CITY QUAY HOTEL A	SFELC meeting, paid this way as no framework set up by this point.
		<u>5,790.95</u>		
<u>July</u>				
Operations Area 4	Miscellaneous	501.96	SCIENTIFICLABS.CO.	Freezer for Lockerbie plant 1584 purchased to store various samples.
Food Safety Science & Surveillance	Conference Fees	594.00	WORLD SPAN PLC	Registration Fee for FSS Employee at the World Seafood Congress 2015
Communications	Advertising	601.32	FACEBOOK 2RUPA8A9Q2	Facebook boost FSS
		<u>1,697.28</u>		
<u>August</u>				
Operations Area 1	Miscellaneous	501.96	SCIENTIFICLABS.CO.	Locable freezer for Area 1: Granton on Spey PH26 3NB.

Nutrition Science & Policy Intelligence, Incident & Delivery	Hotel Accommodation	643.20 WHITE HALL HOTEL	Accommodation costs for 1 member of staff's stay in London for conference and meeting
	Hospitality	891.00 CROWN HOTEL (STORNOWAY)	Three nights B&B for 3 staff for a Core Audit of CNES
		<u>2,036.16</u>	
<u>September</u>			
Corporate Services	Other Services	569.40 ANDERSON STRATHERN LLP	Fees for professional services
Operational Delivery	Conference Fees	602.75 SHAWLANDS PARK HOTEL	Room hire and hospitality for Operations meeting includes overnight stays for 3 Ops staff also.
Communications	Hotel Accommodation	630.00 THE SANDYFORD HOTEL	Stay for four people on 22nd Sept and 4 people on the 23rd Sept for attendance at the Freshers Fair in Glasgow
Operational Delivery Intelligence, Incident & Delivery	Conference Fees	634.00 QUEENS HOTEL	Room hire and hospitality for Operations meeting. Hotel over charged and FSS received a credit of £270 on the 12th Sept.
Corporate Services	Other Services	909.97 WWW.ACCWEBSITE.GOV.UK	Payment for chemical Sampling analysis
Communications	Job Related Training	1,181.40 REED ONLINE LIMITED (E	Mircosoft Exam - Robust IT for FSS Employee
Corporate Services	Conference Fees	1,908.00 SODEXO BANQUETING	Conference facility and equipment for Operations meeting (Battleby)
Corporate Services	Other Services	2,070.64 NLA MEDIA ACCESS LTD	Renewal of Copyright Licence No L00047173 12/08/15 - 11/08/16
Corporate Services	Job Related Training	2,830.00 THE ROBERT GORDON UNIV	University Fees for further education approved study for FSS Employee
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		<u>14,166.16</u>	
<u>October</u>			
Operational Delivery	Conference Fees	465.50 QUEENS HOTEL	Operational meeting on 7th and 8th October, hire of conference room and facilities
Corporate Services	Accommodation	569.09 WWW.ARCO.CO.UK	48XRolls of Red/White Barrier Tape
Senior Mgt Team	Job - related Training	714.00 CIVIL SERVICE LEARNING	SCS Learning Course for Deputy CEO
Senior Mgt Team	Hospitality	731.40 URBAN ANGEL	Stakeholder Meeting dinner
Corporate Services	Other Services	881.46 WWW.BRUCESTEVENSON.CO.	FSS Insurance for Business Travel Abroad
Intelligence, Incident & Delivery	Programme Spend	1,635.82 WORLD OF TRAVEL	SFELC Meeting in Edinbrgh relating to April 2015.
		<u>4,997.27</u>	
<u>November</u>			
Communications	Advertising	600.48 FACEBOOK 9QZNY869Q2	Boosts for the Fake Alcohol Campaign
Communications	Advertising	600.55 FACEBOOK Y5S63969Q2	Boosts for the Fake Alcohol Campaign
Communications	Advertising	602.88 FACEBOOK 3TFFL8E8Q2	Various advertisements for posts for Food Crime Unit and also boosts for the forthcoming Labelling Campaign
Corporate Services	Job - related Training	684.00 BRITISH SAFETY COU	6 x Health and Safety for Directors E-Learning Course - £570.00
		<u>2,487.91</u>	
<u>December</u>			
Corporate Services	Maintenance	547.20 ZIP HEATERS	Replacement&repair of water filters in Pilgrim House
Board	Hospitality	580.75 AMARONE ABERDEEN	Board and Executive pre-meeting dinner
Communications	Advertising	594.31 FACEBOOK P7WWU8S8Q2	Boosts for the Christmas Campaign and more on the Labelling campaign
	Protective		
Operational Delivery	Clothing/Uniforms	756.00 WWW.ARCO.CO.UK	40 FSS branded helmets for the Operations staff
Senior Mgt Team	Job - related Training	2,160.00 CIVIL SERVICE LEARNING	Six Coaching training sessions for CEO from Dec to end Mar 2016
Communications	Miscellaneous	4,600.00 AMAZON EU	Purchase of amazon vouchers for the participants and winners of the Schools Christmas Calendar Competition
		<u>9,238.26</u>	
<u>January</u>			

Operations Area 2	Miscellaneous	675.77 UNITECH	Wellington Storage Rack for Plant 1100
Senior Mgt Team		720.00 WWW.FDF.ORG.UK	Attendance of 2 staff at FDF Event: Have You Got What It Takes to Stay on Shelf 25-02.15
February		<u>1,395.77</u>	
Food Crime Unit	Office Equipment	527.00 JESSOPS	Camera equipment for Food Crime unit, including tripod and teleconverter This was the merchant reference for Office Supplies. A shredder was requested by Food Crime Unit with particular attributes
Food Crime Unit	Office Equipment	610.50 ADVENTURE GOLF ISLAND	
Communications	Other Services	850.00 THE MARKETING SOCI	Membership of The Marketing Society Scotland - fees for 2016/17 for 5 FSS Employees
Food Crime Unit	Office Equipment	959.95 SLRHUT	Telephoto zoom lens and auto focus lens ordered by Food Crime Unit
Senior Mgt Team	Subsistence & Motor Mile:	1,328.60 REDWOOD INVERCARSE LTD	Hallmark conference, including accommodation, room hire, food etc at Invercarse Hotel
Food Crime Unit	Office Equipment	1,440.00 PROACTIVE UK LTD	Digital Camcorder ordered by Food Crime Unit
Senior Mgt Team	Conference Fees	1,737.03 EVENIUM	Registration for Geoff Ogle & Elspeth MacDonald to attend the Global Food Safety Conference 29-02-16 to 03-03-16
Operational Delivery	Laboratory Equipment	2,766.00 SCIENTIFICLABS.CO.	Various Freezers ordered for Operational Plants
Corporate Services	Computer Equipment	3,222.22 PAYPAL DABSCOMPLC	Order for 3 laptops that were cancelled with Laptops direct as above. Not available through SG, agreed by Head of Corporate Services and SG to order outwith framework
March		<u>13,441.30</u>	
Food Safety Science & Surveillance	Testing & Surveillance	1,962.00 GTG TRAINING	Project: UKFSS Training
Corporate Services	Office Equipment	1,095.76 SIT-STAND.COM	Sit Stand desk for Admin Team
Food Safety Science & Surveillance	Testing & Surveillance	892.32 SKENE HOUSE	Project: UKFSS Training
Food Crime Unit	Computer Services	864.00 BLACKBERRY	6 x SecuSuite software licences for Blackberrys
Corporate Services	Computer Equipment	713.53 AMAZON EU	Various Computer equipment for general office use
Corporate Services	Computer Equipment	2,555.46 PAYPAL DABSCOMPLC	Microsoft Surface Pro 3 Laptops x 3
Food Crime Unit	Office Equipment	649.99 AMAZON UK MARKETPLACE	Projector requested by Food Crime Unit
Food Crime Unit	Office Equipment	4,949.90 SLRHUT	Nikon Camera Body, and Lens for camera requested by Food Crime
Communications	Advertising	502.43 FACEBK 73K9B9JTB2	Various Facebook post for Comms
Corporate Services	Computer other	590.44 AMAZON EU	Various Computer equipment for general office use
Corporate Services	GPC Miscellaneous	4,293.95 JOHN LEWIS	Purchase of Audio Visual equipment for the Tay room
Communications	Development & Corporate Training Fees	612.00 MALMAISON ABERDEEN	Comms Staff Development Training 10 march 2016
Food Safety Science & Surveillance	Publications	851.70 ISO/CS	British Standard ISO methods prescribed in legislation as to how testing, validation or verification must be done, for FSS Project work.
		<u>20,533.48</u>	
YEARLY TOTAL		<u>88,881.75</u>	