

**BOARD MEETING**

**Wednesday 17 November 2021**

**Via Teams**

**AGENDA**

10:30 – 10:35	Introduction, apologies for absence and declarations of conflict of interest	
10:35 – 10:45	Minutes and actions arising from meetings held 15 September 2021	Paper
<b>10:45 – 11:00</b>	<b>Chair and Chief Executive Reports</b>	
10:45 – 10:50	Ross Finnie, Chair	Oral
10:50 – 11:00	Geoff Ogle, Chief Executive	Paper
11:00 – 11:30	Food Crime Update Ron McNaughton, Head of Food Crime & Incidents Unit	Oral
11:30 – 11:35	ARC Statement of Assurance Sue Walker, Chair of ARC	Paper
11:35 – 11:45	Audit Scotland Annual Audit Report 2020/21 Tommy Yule, Audit Scotland Engagement Lead	Paper
11.45 – 12:00	Annual Report and Accounts 2020/21 Geoff Ogle, Chief Executive/Accountable Officer Ian McWatt, Director of Policy, Science and Operations	Paper
12:00 – 12:05	<b>Motion</b> The Board approves the FSS Annual Report and Accounts 2020/21 Ross Finnie, Chair	Oral
12:05 – 12:15	ARC Oral Report Sue Walker, Chair of ARC	Oral

12:15 – 12:45	<b>Lunch</b>	
12:45 – 13:05	Financial Performance Report for Q2 Elaine McLaughlin, Head of Finance & Procurement	Paper
13:05 – 13:35	Strategic Risk Register Garry McEwan, Head of Governance & Infrastructure	Paper
13:35 – 13:40	Outcomes Report Garry McEwan, Head of Governance & Infrastructure	Oral
13:40 – 13:45	Performance Reporting Ian McWatt, Director of Policy, Science and Operations	Paper
13:45 – 14:00	<b>Q &amp; A</b>	
14:00	Close	