

Time	Subject	Purpose / Paper #	Decision required
11:00 – 11:05	Introduction, apologies for absence and declarations of conflict of interest	Oral	
11:05 – 11:10	Minutes arising from meeting held 16 March 2022 Action Log	22/06/01 22/06/02	
11:10 – 11:15 11:15 – 11:25	Chair and Chief Executive Reports Heather Kelman, Chair Geoff Ogle, Chief Executive	Oral 22/06/03	
11:25 – 11:35	Financial Performance Report – Quarter 4 Elaine McLaughlin, Head of Finance and Procurement	22/06/04	
11:35 – 11:45	Q&A		
11:45 – 11:55	Financial Approach for 2022/23 Elaine McLaughlin, Head of Finance and Procurement	22/06/05	
11:55 – 12:05	Q&A		

12:05 – 12:25	Audit & Risk Committee Annual Report to the Board Audit & Risk Committee Oral Update Carrie Ruxton, ARC Member	22/06/06 Oral	
12:25 – 12:35	Performance against Corporate Plan: Year 1 Delivery Geoff Ogle, Chief Executive Officer Performance against Corporate Plan - Year 2 Planning Julie Hesketh-Laird, Deputy Chief Executive & Director of Strategy and Corporate Affairs Geoff Ogle, Chief Executive Officer	22/06/07 22/06/07a	
12:35 – 12:45	Q&A		
12:45 – 12:55	Outcomes Report Garry McEwan, Head of Governance & Infrastructure	22/06/08 22/06/08a	
12:55 – 13:05	Q&A		
13:05 – 13:45	Break		

13:45 – 13:55	Local Authority – background paper on the current situation Lorna Murray, Head of Local Authority Delivery Division	22/06/09	
13:55 – 14:05	Q&A		
14:05 – 14:15	Safeguarding Laboratory Services for Food and Animal Feed in Scotland Jacqui McElhiney, Head of Science	22/06/10 22/06/10a	
14:15 – 14:25	Q&A		
14:25 – 14:35	Cold Stores & Cutting Plants Review Project – close out Report Christina Anthony, Regulatory Strategy Programme Manager Javier Amigo, Regulatory Strategy Workstream Manager	22/06/11	
14:35 – 14:45	Q&A		
14:45 – 14:55	Terms of Reference for the Finance & Business Committee Heather Kelman, Chair Diane Strachan, Head of Private Office	22/06/12 22/06/12a	
14:55 – 15:05	Q&A		
15:05 – 15:10	AOB		
15:10 – 15:30	Closed session – ELT and Board		

