

**FOOD STANDARDS SCOTLAND BOARD MEETING**

**15<sup>th</sup> May 2019**

**Pilgrim House, Old Ford Road, Aberdeen**

**AGENDA**

10:30 – 10:35	Introduction, apologies for absence, declaration of conflict of interest	
10:35 – 10:45	Minutes and actions arising from 20 <sup>th</sup> February 2019	19/05/01
	Minutes and actions arising from 20 <sup>th</sup> March 2019	19/05/02
	Action Log	19/05/03
10:45 – 11:05	<b>Chair and Chief Executive Reports</b>	
10:45 – 10:50	Ross Finnie, Chair	Oral
10:50 – 11:05	Geoff Ogle, Chief Executive	19/05/04
11:05 – 11:35	Campylobacter Jacqui McElhiney, Head of Food Protection, Science and Surveillance	19/05/05
11:35 – 12:20	Formation of FSS advice following the Food Allergen Labelling Consultation Stephen Hendry, Senior Policy Advisor	19/05/06
12:20 – 12:50	<b><i>Lunch Break</i></b>	
12:50 – 13:15	Outcomes Report Ruth Dewar, Business Performance Reporting Officer	19/05/07
13:15 – 13:40	Performance Reporting Ruth Dewar, Business Performance Reporting Officer	19/05/08
13:40 – 14:15	Financial Performance Report Elaine McLaughlin, Senior Finance Manager	19/05/09
14:15 – 14:25	Strategic Risk Register Sue Walker, Audit and Risk Committee Chair	19/05/10
14:25 – 14:35	Audit and Risk Committee Oral Report Sue Walker, Audit and Risk Committee Chair	Oral
14:35 – 14:50	Audit and Risk Committee Annual Report to the Board Sue Walker, Audit and Risk Committee Chair	19/05/11

14:50 – 15:10	Annual Report : Freedom of Information Requests and Complaints Ruth Dewar, Business Performance Reporting Officer	19/05/12
15:10 – 15:30	2019/20 Budget Update Garry Mournian, Corporate Services Director	19/05/13
15:30 – 15:45	<b>Q and A</b>	
15:45	Close	