**Action Note 2024/12/02: Chapter 2.4 PMI: Recording of Weights for Individual Trichinella Samples**

**Purpose**

This Action Note is to advise of an additional step added to the Trichinella sampling process, which requires the individual weight of each sample to be recorded on the PMI 4/18 form.

Following an audit of Biobest by the National Reference Laboratory (NRL) for Trichinella (APHA), a recommendation has been made that the individual weight of each sample collected should be recorded and included in the submissions to the laboratory to allow for the verification by the lab that each individual sample is compliant with minimum sample weight requirement for testing.

As each sample collected should be weighed as per present SMOC instructions, we have updated the PMI 4/18 to add a new row to record each sample weight.

**Procedure**

All staff involved in the collection of Trichinella samples to be sent to the Biobest laboratory are to ensure they are using the updated PMI 4/18 submission form (Annex 1) and are recording the individual sample weights for each sample.

Any submission without individual weights recorded will be rejected by the lab.

Chapter 9 (Forms) will be amended to include the new PMI 4/18 form.

**Field Staff** are required to:

* Note the contents of the Action Note, plant attending OVs to ensure that the Action Note is printed off and read by all FSS staff and this is noted in the Action/Information Log.

**This Action Note will be**:

* Uploaded to the Action Note Live Folder and Operation tracker log on SharePoint.
* Forwarded to Website mailbox (websiteteam@fss.scot) for publication on our website.

The Action Note will remain live until either incorporated in the SMOC, or revoked.

Copies of the live and revoked Action Notes can be found on [SharePoint](http://sgsharepoint16/sites/FSS/ops/_layouts/15/start.aspx#/SitePages/Home.aspx?RootFolder=%2Fsites%2FFSS%2Fops%2FShared%20Documents%2FSMOC%2FSMOC%20%2D%20Action%20Notes&FolderCTID=0x012000BE19D936AC67B044AE90EEDEB6E4B48F&View=%7B4874B561%2DB608%2D40C4%2DBE22%2DC4C905F4C7BD%7D).

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| **Action Note drafted by** | **Action Note agreed by** | **Published** | **Revoked** |
| Colin Clark  | Elena McWatt | Chris Quick |  |
| 12/12/2024 | 18/12/2024 | 19/12/2024 |  |

**Annex I**

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## **Action/Information Log**

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| Action/Information Number [delete as appropriate]:  |
| SMOC Chapter: |
| Implementation/Revocation Date [delete as appropriate]: |

***(Signing the charter below certifies that the Action/Information has been read and understood)***

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