**Action Note 2024/03/03: Chapter 2.4 PMI: Delayed Eviscerated/Un-eviscerated/partially eviscerated Small Wild Game**

**Purpose**

This Action Note is to inform all Authorised Officers (AOs) of the new process developed to authorise Food Business Operators (FBO) to conduct delayed evisceration, un-evisceration and/or partially evisceration of small wild game.

**Background**

Regulation (EC) 853/2004 Annex III, Section IV, Chapter III, Paragraph 5 allows Competent Authorities to authorise FBOs to conduct delayed evisceration of small wild game, i.e. not immediately upon arrival.

**Procedure**

FSS has developed a procedure for the FBO to be authorised for delayed evisceration/un-evisceration/partially evisceration of small wild game to allow them to conduct common industry practices while complying with legal requirements.

In order for FSS to authorise FBOs to conduct these practices, the following main requirements must be met:

* Standard Operating Procedures (SOP) to be in place, describing the specific processes
* The SOPs above to be based on HACCP principles
* Robust hazards analysis to be evidenced
* Robust control measures to be set up
* Shelf-life procedures and validation to have been conducted
* Packaging, storing and dispatch procedures to be in place.

The authorisation will be granted following discussion with the pant OV and after an assessment in plant is conducted by either a Veterinary Advisor or a Veterinary Auditor. The process is described in the application form, which can be found below at **Annex I.**

In order to apply, the FBO is expected to inform the OV on site, complete Section 1 of the form and submit this to Approvals.

**Field Staff** are required to:

* Note the contents of the Action Note, plant attending OVs to ensure that the Action Note is read by all FSS staff and this is noted in the Action/ Information Log.
* Print a copy for the plant file together with an Action/ Information Log.
* **Provide FBOs with the application form if they wish to apply for the authorisation.**

**This Action Note will be**:

* Uploaded to the Action Note Live Folder and Operation tracker log on SharePoint.
* Forwarded to Website mailbox ([websiteteam@fss.scot](mailto:websiteteam@fss.scot)) for publication on our website.

The Action Note will remain live until either incorporated in the SMOC, or revoked.

Copies of the live and revoked Action Notes can be found on [SharePoint](http://sgsharepoint16/sites/FSS/ops/_layouts/15/start.aspx#/SitePages/Home.aspx?RootFolder=%2Fsites%2FFSS%2Fops%2FShared%20Documents%2FSMOC%2FSMOC%20%2D%20Action%20Notes&FolderCTID=0x012000BE19D936AC67B044AE90EEDEB6E4B48F&View=%7B4874B561%2DB608%2D40C4%2DBE22%2DC4C905F4C7BD%7D).

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| **Action Note drafted by** | **Action Note agreed by** | **Published** | **Revoked** |
| Miriam Diaz Galvan | Elena Gafenco | Chris Quick |  |
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**Annex I**

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