

Action Note 2024/05/01: Chapter 2.7: VC SRM Risk Assessment

Purpose

This Action Note (AN) is to inform all Authorised Officers (AOs) of the new Vertebral Column (VC) Specified Risk Material (SRM) risk assessment tool, which can be found embedded in **Annex I**.

Procedure

OVs to follow the guidance for the risk assessment and conduct one upon receiving this AN and then follow up, as stated in the form, by reviewing the risk assessment at least annually or if a non compliance related to VC SMR is identified.

In case of standalone and co-located cutting plants if during an audit/UAI/routine visit a non compliance related to VC SRM is identified, the auditor/inspector must inform the Area Vet Advisor and the Operations Manager so attendance to the plant to review the risk assessment can be arranged.

Field Staff are required to:

- Note the contents of the Action Note, plant attending OVs to ensure that the Action Note is read by all FSS staff and this is noted in the Action/ Information Log.
- Print a copy for the plant file together with an Action/ Information Log.
- **Conduct the risk assessment using this form upon publication in full attendance premises and when practicable / possible in standalone/co- located cutting plants. The area VA will coordinate this together with the OM for the standalone CPs.**

This Action Note will be:

- Uploaded to the Action Note Live Folder and Operation tracker log on SharePoint.
- Forwarded to Website mailbox (websiteteam@fss.scot) for publication on our website.

The Action Note will remain live until either incorporated in the SMOC, or revoked. Copies of the live and revoked Action Notes can be found on [SharePoint](#).

<u>Action Note drafted by</u>	<u>Action Note agreed by</u>	<u>Published</u>	<u>Revoked</u>
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27/03/24	08/04/2024	13/05/2024	

Annex I



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