

Meeting Date	Action Point	Action	Owner	Comments	Completion Date
11/12/2024	2024/02	FSS to engage with SG on the reappointment of a new CSA	Jacqui McElhiney	JM has confirmed that engagement has taken place	
11/12/2024	2024/03	Write to Ministers regarding concerns around public sector lab services for food and feed	Heather Kelman	Letter sent	25/03/2025
11/12/2024	2024/04	Write to FSA Chair and Jenni Minto re Board's decision on allergen information on menus	Heather Kelman	Letter sent	25/03/2025
11/12/2024	2024/05	Produce PR statement and reactive lines regarding Board's decision on allergen information on menus	Kate Smith	Completed	25/03/2025